

KRAKOW, POLAND

General Accounting Junior Specialist

One of the reasons for ABB's success is our rigorous and forward-thinking Finance function. With more than 3,600 people in over 100 countries, the integrated Finance organization delivers the insights we need to make successful, long-term business decisions.

You will be a vital member of the finance team within the Global Business Services (GBS) organization, in largest center located in Krakow. You will provide key support to the business, ensuring the accurate tracking and processing of all transactions. To strengthen our General Accounting team, we are looking for a motivated Junior Specialist with good organization and analytical skills. Seize this unique opportunity to take an active part in shaping our new GBS center and grow together with the rapidly developing organization.

In this role you will be responsible for:

- You perform General Accounting activities, complete specific month and close tasks, clear errors, execute accounting analyses and reports as assigned
- You ensure the production of reports (e.g. Balance Sheet, P&L, Cash Flow, statement of accounts, reconciliations, statements of sourcing and application of funds)
- You apply accounting techniques and standard practices to the classification and recording of financial transactions to solve unusual issues
- You participate in internal control testing and prepare relevant documentation
- You participate in global projects where process improvement will be an asset
- You support the management with financial aspects of project funding and risk assessment
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Requirements

- Minimum 6 months of experience in General Accounting (General Ledger/Financial Reporting/Fixed Assets) or 2 years of experience in Accounts Payable or Accounts Receivable
- Demonstrate understanding of GL, financial accounting, reporting, controlling, internal control or investment are a strong plus Good user knowledge of Microsoft Office and Excel skills (functions, pivot table)
- Very good in business English
- Analytical skills
- Customer service orientation
- Ability to gain knowledge and process orientation quickly and to work in a team

Additional information

We offer:

- A stable employment in a company with a long history in innovation and technology
- Collaboration with experienced experts in an international environment
- Individual development and training opportunities, from job specific to soft skills
- Attractive remuneration based on your experience and skills, and other financial benefits, such as annual bonus and internal share purchase program
- Various benefits in kind, ranging from healthy lifestyle offerings, to knowledge sharing, to teambuilding activities

Benefits



Life insurance



Commuter Refund



Multisport



Luxmed Health Care



Multikafeteria & local discount

Find out more and apply online: abb.pl/kariera